

## SERVICE COMMITTEE MEETING MINUTES

December 15, 2008

Members of Service Committee present: Mel Clemens, Leslie Kelly, Donna Shirey, Fred Deskins, Jr.

Other members of Council present: Doug Joseph, Ron Stake, Council President William L. Hills. Councilwoman Antoinette Newman was absent.

Mr. Clemens: I'd like to call the Service Committee Meeting to order at 7:31 p.m. The first item on the agenda is approval of agenda. Are there any additions or deletions? If not, it'll stand approved.

Item 3 Approval of the minutes of December 1, 2008 Service Committee Meeting. Are there any additions or deletions? If not, they'll stand approved.

ORDINANCE TO AMEND THE OFFICIAL ZONING MAP OF THE CITY OF REYNOLDSBURG ADOPTED BY ORDINANCE NO. 131-95 ON NOVEMBER 27, 1995 AND AS SUBSEQUENTLY AMENDED - East Side of Summit Road, Reynoldsburg; from Unzoned to S-1 (Special District); 68.571 acres; applicant, Board of Education of the Reynoldsburg City School District, Fairfield, Franklin, Licking Counties, by Ronald A. Strussion- -second reading 12-8-08. I think Mr. Strussion's here this evening, so would you want to stand up to the podium and give us your name and address and answer all these questions we're going to throw at you?

Ron Strussion: Ron Strussion, Reynoldsburg City Schools, I'm the Business Manager for the District, the Board Office is at 7244 East Main Street. I live at 1730 Graham Road, Reynoldsburg.

Mr. Clemens: Okay, we've had the zoning on there now and it's been through the Planning Commission and it's up for the it's third reading, for discussion, and I know there's been some questions that some of the members of Council have on this, and I know there's members of the B&Z, the Planning Commission that had questions. So what we're doing, put it open to the Committee, if they have any questions, or members of Council. As I look at it, I just have one question as I looked at it. It looked kind of strange and I thought maybe you could answer, see what the situation is; I noticed the way they had the traffic flow coming out of the school on the north end, it would be close to our traffic signal, if a traffic signal's put in there, if the road's ever widened. Is there a reason, because probably 95% of the traffic coming out of that school's going to be going south to Main Street. Wouldn't it be better if the traffic flow coming out of the school would be on the south side, or have you discussed this, or have you thought about it or the parking facilities so we can get them going north?

Mr. Strussion: The City Engineer mentioned that, and we'd looked at it, and we're having a traffic study done now, so probably within thirty days we'll have a traffic study that we'll be able to give you, to ascertain whether there will be a problem there or not.

Mr. Clemens: I think it will be in the traffic pattern for the signal, if we ever have a signal there, but you will let us know how that comes out?

Mr. Strussion: Oh yeh. The a.....

Mr. Clemens: I think it's an important issue, because there will be a lot of traffic coming out from the school and it will be going south.

Mr. Strussion: It would only be an issue while school's in, one time a day when school's dismissed. That's the only time.

Mr. Clemens: But we have a lot of people going there, there would be a lot of things going on in the evening, and so forth....

Mr. Strussion: That's why we're doing the study.

Mr. Clemens: Right, all right. Are there any other questions from Committee for Mr. Strussion pertaining to the zoning or anything they'd like to discuss, members of Council. President of Council, Mr. Hills.

Mr. Hills: I think the discussion on that drive seems to clarify some of the questions that were unanswered by the Planning Commission. I know that as this application is going through, we waived the traffic study and now I see it is being done?

Mr. Strussion: Yes, Sir. It's a traffic study just for our driveway, I mean just for that.

Mr. Hills: And that's in response then to some of these questions, is that what it is?

Mr. Strussion: Yes, Sir.

Mr. Hills: There isn't much doubt that the schools have the ability to resolve....they can go do a school wherever they want. But I certainly would, I would hope that those concerns being raised are being looked at and addressed, and even the traffic study, so that if there is something then, we both take taxpayers' dollars, then we probably ought to share.

Mr. Strussion: Sure.

Mr. Hills: Share's an education word, right?

Mr. Strussion: That's your word.

Mr. Clemens: Okay, are there any other questions for Mr. Strussion, members of Council, members of Committee. If not, I'd like to make a motion that we send this to Council for it's final reading with a recommendation for adoption. Seconded by Mr. Deskins. Any further discussion. All in favor say "Aye". (All voted "Aye") Opposed. (No response) Motion passes. Thank you.

Mr. Strussion: Thank you.

Mr. Clemens: That ends the Service Committee Meeting at 7:36 p.m.

## FINANCE COMMITTEE MEETING MINUTES

December 15, 2008

Members of Finance Committee present: Ron Stake, Mel Clemens, Doug Joseph.  
Councilwoman Antoinette Newman was absent.

Other members of Council present: Donna Shirey, Fred Deskins, Jr., Leslie Kelly, Council President William L. Hills.

Mr. Stake: I'll call to order the Finance Committee Meeting at 7:37 p.m.

Item #2 is approval of the agenda. Are there any changes to the agenda? President Hills.

Mr. Hills: Chairman Stake, if I could, I have a couple things. First is just a statement, that I received a letter - after due consideration, I've decided to resign from City Council effective December 31, 2008 - that is Toni Newman. There is not any opening on Council until 1-1-09, but I would encourage anyone who has an interest, to certainly submit a resume or a notice of interest to the Clerk of Council. To be eligible, the members of Council shall be electors of the City at the time they file for office and during their term of office. So bottom line, you need to be an elector of the City in order to apply for this position, but did want to note that we had received that and certainly there'll be no decisions made until on or after January 1, 2009.

And in addition, if I could, Mr. Stake, I would like to add to the agenda an ordinance, or I guess it's just a motion, that is moving our first meeting in January from January 5, 2009 to January 6, 2009. There are apparently a lot of red and gray fans who wouldn't be here. We figured out that Ron Stake and I would probably be the only two people here January 5, so we will be moving that Monday night 'til Tuesday night meeting, because of the Bowl game, so if we could add that to the agenda.

Mr. Stake: Okay, thank you President Hills. Anybody else have anything to add to the agenda? Then I'd like to make Item #3, I also have something to add to the agenda. The Auditor would like to have added an ordinance authorizing him to pay the Health Savings Accounts and the funding of those Health Savings Accounts for 2009, so I'll make that Item 3a; and Item 3b will be a motion to change the Committee Meetings from January 5<sup>th</sup> to January 6<sup>th</sup>. All those in favor say "Aye". (All voted "Aye") Opposed. (No response) Motion carries.

Item #3 approval of minutes of Finance Committee meeting held December 1, 2008. Are there any changes to those minutes. Councilman Joseph.

Mr. Joseph: Yes, Chairman Stake. I just wanted to make a correction that, some of the comments when we were talking about the Fire Board appointment on page 8, paragraph 7, line 4, it was transcribed that I said that the station was on Main Street, that should be Mink Street, so I'd just like to have that corrected. Thank you.

Mr. Stake: Okay, duly noted, so we'll approve those minutes with that correction. Okay.

Item#3a is the Funding of the Health Savings Accounts. Mr. Harris.

Mr. Harris: Thank you Chairman Stake, members of the Committee. With the finalization of the 2009 medical insurance for the City of Reynoldsburg, there will continue to be Health Savings

Accounts and there was money put in the 2009 Interim Budget. I will however, need authorization from Council to fund those at the rates that were in place, also in place in 2008. So with that, I will need to have that by the end of the month, so I can get those things put in early in January.

Mr. Stake: So you would like this passed as an emergency, correct?

Mr. Harris: If I could please, yes.

Mr. Stake: Okay, any questions for Mr. Harris from members of Finance Committee, members of Council. Hearing none then I'll make a motion that we fund the \$2,000/\$4,000 Health Savings Accounts for 2009. Seconded by Councilman Joseph. Any further discussion. All those in favor say "Aye". (All voted "Aye") Opposed. Wait a moment, I'm making a motion that we send this on to Council with recommendation for adoption; all those in favor say "Aye". (All voted "Aye") Opposed. (No response) As an emergency; got ahead of myself a little bit. Motion passes.

Mr. Harris: Thank you.

Mr. Stake: Thank you, Mr. Harris.

Item #3b is a motion changing the Council Committee Meeting from January 5<sup>th</sup> to January 6<sup>th</sup>. Are there any questions or comments in regards to that from members of the Finance Committee, members of Council. Then I'll make a motion that we do change the Council Committee Meetings from January 5<sup>th</sup> to January 6<sup>th</sup> and send that on to Council with recommendation for adoption as an emergency. Seconded by Councilman Clemens. All those in favor say "Aye". (All voted "Aye") Opposed. (No response) We don't need an emergency because it's a Motion, sorry about that. Motion carries.

Item #4 is Discussion: Amendments to Chapter 160 Section 160.09 "Group Insurance" (Proposed amendments received with Legislative Request 11-20-08; and 12-1-08). There are a few changes in regards to this. Mayor, do you want to go over these or do you want the HR Director to go over those or..

Mayor McCloud: Yes, Megan, yes, she's here. Megan.

Mr. Stake: If you want to just briefly outline the changes for us please.

Human Resources Director Kish: Thank you Chairman. We're asking for three changes in Chapter 160.09. We sent some information down to Council. We'd like to increase the premium for the family insurance by \$10 a month and for the single insurance, by \$5 a month which would be equivalent to what the change is going to be for the FOP members and the FOP Contract so that increase in the premium would take place as of January 1, 2009; and then the second change we're requesting is to have for discussion the deposit of the Health Savings Account. Currently for the non-bargaining unit members, the deposit takes place in January and July of each year so for someone who receives family insurance, they would receive \$2,000 in January and \$2,000 in July. There's a request for consideration to make that a one-time payment of \$4,000. It would be equivalent to what the bargaining unit members are receiving and it helps

with the easy administration of that deposit; and then the third change is to have for full-time employees and newly-elected officials who are, whose terms begin before or after January 1, 2008, the ability to opt out of the City's Health Insurance.

Mr. Stake: Okay, thank you. Any questions or comments for the HR Director from members of the Finance Committee, members of Council. And emergency on this, correct?

Mrs. Kish: Yes.

Mr. Stake: Okay, then I'll make a motion that we send these changes on to Council with recommendation for adoption as an emergency. Do I have a second? Councilman Clemens.

Mr. Clemens: I have one question, I know the answer, so I'll second it.

Mr. Stake: Councilman Clemens seconds the motion. Any further discussion? All those in favor say "Aye". (All voted "Aye") Opposed. (No response) Motion carries. Thank you.

Item #5 is Discussion: 2009 Health Insurance Renewal - - added to 12-1-08 Finance Committee agenda at time of approval of agenda; held two weeks so that we could get a little bit better understanding of what our renewal's going to look like. I believe all those numbers are in now. Members should have updated numbers left over from last week. I believe those were passed out last week. Are there any questions or comments from members of the Finance Committee, members of Council, then I'll make a motion that we authorize the Mayor to sign a renewal verification with United Health Care for the Health Insurance coverage for the period from January 1, 2009 through December 31, 2009. Seconded by Councilman Joseph. This would be as an emergency. Seconded by Councilman Joseph. Any further discussion? All those in favor say "Aye". (All voted "Aye") Opposed. (No response) Motion carries. Thank you.

Item #6 is Discussion: Letters of Interest for upcoming board/commission vacancies that I outlined; on 12-1-08 request for Letters of Interest was made. I have requested Letters of Interest just to remind everybody the Board of Zoning and Building Appeals Mr. Brusk's term will end on 10-14-09. This is Council's appointment; and then Design Review Board, Stephanie McCloud's term will end on 3-10-09. This is also Council's appointment, 1-14-09, I'm sorry, did I say 10, 1-14-09, correct that, but we do have a little time left so if anybody's interested, please get those letters in and we'll hold this item until the January 6<sup>th</sup> Committee Meeting.

Item #7 is Discussion: Authorization of contracts for professional engineering and architectural services for 2009 and 2010- -on 12-1-08 item held for two weeks. This is to get a better understanding of the changes being made to those contracts. I appreciate the City Attorney for outlining those changes for me. It was very helpful. I see that the changes were positive and that was also helpful. Any questions or comments from members of the Finance Committee in regards to this item. This does come from Mr. Miller who's been overseeing all this. Any questions from members of Council, questions or comments and Mr. Miller, you do want an emergency on this, correct?

Ms. Frazier: There'll be nine of them.

Mr. Stake: Excuse me.

Ms. Frazier: There'll be nine of them.

Mr. Stake: Nine, okay. Yes, there is another, there was another addition that Mr. Miller had submitted to us in regards, I guess to the engineers being, having withholding done for any pay they would receive; memo dated December 9<sup>th</sup>, the following paragraph was added to sections 3.06 as letter B. "The Engineer agrees to withhold all City Income taxes due or payable under the provisions of Chapter 191 of the Codified Ordinances of the City of Reynoldsburg for wages, salaries and commissions paid to employees and further agrees that any subcontractor shall be required to agree to withhold any such City Income Taxes due under Section, under said Chapter 191 of the Codified Ordinances of the City of Reynoldsburg for services performed under this contract." So that is also being incorporated in there, but this does authorize the Mayor to enter into contract with nine professional service providers, and would like an emergency on this. Any questions in regards to this item from members of Finance Committee or comments? Members of Council? I'll make a motion that we authorize the Mayor to enter into contract with nine professional service providers for calendar years 2009, 2010 as an emergency. Seconded by Councilman Clemens. Any further discussion? All those in favor say "Aye". (All voted "Aye") Opposed. (No response) Motion carries. I'll send this on to Council with recommendation for adoption as an emergency. Thank you.

ORDINANCE MAKING TRANSFER OF FUNDS WITHIN VARIOUS DEPARTMENTS (Police; Service/Safety; General Administration); and MAKING ADDITIONAL APPROPRIATION IN SOLID WASTE COLLECTION; IN ORDER TO HAVE SUFFICIENT FUNDS FOR THE REMAINDER OF THE YEAR, AND DECLARING AN EMERGENCY- -read for the first time 12-8-08. Mr. Harris.

Mr. Harris: Thank you Councilman Stake. No change from what we discussed a couple of weeks ago. I will have the payroll done tomorrow. There's one possible problem in the Police Payroll Account where they might be a few dollars short, but I don't think so, so at this point, there's been no change; if there will be, I'll let everybody know and we'll amend the ordinance to include the other account and make a transfer there as well.

Mr. Stake: Okay. Thank you Mr. Harris. Any questions or comments for the Auditor from members of the Finance Committee, members of Council? I'll make a motion that we send this item on to Council with recommendation for adoption as an emergency. Seconded by Councilman Joseph. Any further discussion. All those in favor say "Aye". (All voted "Aye") Opposed. (No response) Motion carries.

Mr. Harris: Thank you.

Mr. Stake: Thank you.

ORDINANCE AUTHORIZING MAYOR TO ENTER INTO CONTRACT FOR CITY INSURANCE AND DECLARING AN EMERGENCY- -read for the first time 12-8-08. I would like to point out that this is the property and casualty insurance portion of our City insurance. It was read for the first time on 12-8-08. I believe we need an emergency on this also. Are there any questions or comments from members of Finance Committee, in regards to this item, for the Mayor? Members of Council? I'll make a motion that we send this item on to Council with recommendation for adoption as an emergency. Seconded by Councilman

Clemens. Any further discussion. All those in favor say "Aye". (All voted "Aye") Opposed. (No response) Motion carries.

ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE CITY OF REYNOLDSBURG, OHIO: SECTION 160.03 "SALARY SCHEDULE" Subsections (a) and (b) of CHAPTER 160 EMPLOYEE COMPENSATION- -first rdg 12-8-08. I believe there's a consensus here that this item should be held until the final budget, 2009 budget would be approved and dealt with. There's a lot of variables there and this is something that probably shouldn't be done at this time so I will make a motion, well, are there any questions or comments from members of Finance Committee in regards to this, or members of Council? I'll make a motion that we put this item into Other Legislation. Seconded by Councilman Joseph. Any further discussion. All those in favor say "Aye". (All voted "Aye") Opposed. (No response) Motion carries. This will go in Other Legislation then. Thank you.

A RESOLUTION ACCEPTING, APPROVING AND RATIFYING THE SUBMITTED RECOMMENDATIONS OF SEVERAL CITY OF REYNOLDSBURG TAX INCENTIVE REVIEW COUNCILS AND DECLARING AN EMERGENCY- -read for second time 12-8-08. This was read for the second time on 12-8-08. Are there any questions or comments in regards to this item from members of the Finance Committee, members of Council? I'll make a motion that we send this on to Council with recommendation for adoption as an emergency. Seconded by Councilman Clemens. Any further discussion? All those in favor say "Aye". (All voted "Aye") Opposed. (No response) Motion carries. Thank you.

ORDINANCE TO MAKE A FINAL APPROPRIATION FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF REYNOLDSBURG, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2009 AND DECLARING AN EMERGENCY- -read for first time 11-10-08; held 11-17-08 until special Finance Committee meeting scheduled for 11-24-08 at 6:30 p.m. Special Finance Committee meeting was cancelled. 12-1-08 item held until Interim Appropriation received. We did receive an Interim Appropriation dated December 5, 2008. This is just pretty much a bare bones budget to get us into the year. The Mayor will be working on a final budget which will need to be passed by April 1<sup>st</sup>. I think in looking at this and Mayor, you can correct me if I'm wrong, but I think really what we're doing is primarily funding personnel expenses. I would ask, I know that there are some other things in there, telephone and that kind of stuff. I just would ask that anything other than our normal day-to-day expenses could be held to a minimum until we get that final budget approved. That would be appreciated I'm sure from everybody on Council. But this is, we do have a serious situation I think here with our funding for 2009 and probably for 2010 although we won't be dealing with 2010 at this time, but this Interim Budget would get us into the beginning of the year and the Mayor would have enough time to be able to see what kind of revenue we're going to have for 2009 and be able to put together a budget that we would pass as the final budget. I don't see where it's going to change all that much. There's going to be some serious decisions that have to be made here on funding priorities but at this time, I'll make a motion that we send on to Council the 2009 Interim Budget with recommendation for adoption as an emergency. Are there any questions or comments from anybody? Seconded by Councilman Joseph. Any further discussion. All those in favor say "Aye". (All voted "Aye") Opposed. (No response) Motion passes and that'll be it. I will end the Finance Committee Meeting at 7:55 p.m.

Finance Committee

---Nancy C. Frazier, Clerk of Council

December 15, 2008

(Transcribed/S. Cochran, Ass't. Clerk of Council)